

Triton Central Band and Guard Boosters, Inc
By-Laws

Article I
Name of Organization

Section 1. The name of the organization shall be the Triton Central Band and Guard Boosters, Inc.

Article II
Organization Objective and Policy

Section 1. The objective of this organization shall be to promote and enhance the instrumental music and guard program of the Northwestern Consolidated School Corporation, Inc. of Shelby County.

Section 2. To finance or partially finance activities, purchase uniforms, instruments, and any other equipment and supplies not furnished by the Northwestern Consolidated School Corporation, Inc. of Shelby County.

Section 3 The Triton Central Band and Guard Boosters, Inc. shall be a non-profit organization and shall operate as a non-profit organization within the meaning of Section 501 (C) (3) of the Internal Revenue Code of 1999, to be non-partisan and non-political in all its activities and shall conduct itself with the direction of the band director, school administration, and the Board Members of the Northwestern Consolidated School Corporation, Inc. of Shelby County.

Article III
Membership

Section 1. Any person may be a member of the organization after attending any two consecutive booster meetings. (Voting rights commence on the third meeting.) Membership will become Inactive after nine consecutive absences of booster meetings.

Section 2. Members over the age of 18 who are not current students shall have the right to vote on the election of officers, on the disposition of all issues coming before the Organization, and any amendment to the articles of incorporation or by-laws.

Section 3. Each member may cast one vote on each matter. A simple majority of the members attending shall preside.

Article IV

Board of Directors

Section 1. The management of the Triton Central Band and Guard Boosters, Inc. shall be vested in an Executive Board of Directors consisting of the elected offices of: President, Vice President, Secretary, Treasurer, Middle School Representative and Guard Representative, each of whom shall be elected annually by the membership for a term of one (1) year.

The Band Director, as selected by the School Board of the Northwestern Consolidated Schools, Inc. of Shelby County, shall also be a member of the Executive Board of Directors.

Section 2. The Executive Board of Directors shall meet no less than three (3) times throughout the year and at other times as deemed necessary by the Band Director and the President.

Section 3 The presence of a majority of the Executive Board of Directors shall be necessary at any Executive Board meeting to constitute a quorum to transact business. The act of a majority of Directors present at the Executive Board meeting when a quorum is present shall be the act of the Board of Directors.

Duties of Officers

The President shall:

1. Preside at all meetings of the membership and the Executive Board
2. Establish standing committees as needed and appoint committee chairpersons with input from the director
3. Call for an audit of the organization's financial status prior to the close of the year's activities
4. Be an ex-officio member of all committees
5. Perform all other duties typically pertaining to the office of the President

The Vice President shall:

1. Preside at all meetings of the membership in the absence of the President
2. Shall fulfill the duties of the President in the President's absence
3. Lead and organize the pit crew for the fall marching season

The Secretary shall:

1. Act as secretary of all the Executive Board and general membership meetings
2. Keep the minutes of all such meetings
3. Keep attendance of members at meetings
4. Notify members of the place and time of meetings
5. Assist the Director and/or President in organizing and maintaining inventories, documents, and records pertaining to the organization.

The Treasurer shall:

1. Keep accurate financial records
2. Promptly deposit all monies in the name of and to the credit of the Organization
3. Provide a written financial report at Executive Board and general membership meetings
4. Provide an annual financial statement and provide information for an annual audit.
5. Work with Band Director to provide an annual budget to be submitted to the general membership for review at the April meeting and approval at the May meeting.

The Middle School Representative shall:

1. Serve as the liaison between the Organization and the parents or guardians of middle school Band and Guard participants
2. Be a member of the chaperone committee
3. Participate in the Triton Middle School 6th Grade student/parent recruitment event as scheduled by the Band Director

The Guard Representative shall:

1. Serve as the liaison between the Organization and the parents or guardians of members of the Guard
2. Be present at the Triton Central Guard tryouts

Article V

Nominations and Elections

Section 1. A Nominating Committee of three members, appointed by the Band Director shall select nominees for each office and distribute names of the slate of nominees to the membership at the April meeting. Additional nominations may be made by any member from the floor at the meeting. Nominees must be present to accept nomination.

Section 2. The annual election of officers of the organization shall be held in May at the general membership meeting or at such other time and date as set by the Board of Directors, all of whom shall take office immediately following election for the ensuing year or term of office established by special vote of the membership.

Section 3. If a vacancy occurs, it shall be filled by an appointment of the executive board. If a vacancy occurs in the Presidency, the remaining term of office shall be filled by the Vice President.

Section 4. The term of office for each elected officer shall be one year, beginning on June 1 and expiring on May 31 of the following year.

Article VI
Band Director

- Section 1.** The Band Director shall provide the necessary information regarding needs of the band program and make recommendations for a formal budget proposal including reporting any fees and costs of the band program.
- Section 2.** All actions of the Triton Central Band and Guard Boosters, Inc. must be discussed with the Band Director and be in compliance with the rules of the Northwestern Consolidated School Corporation, Inc. of Shelby Co.
- Section 3.** The Band Director shall attend all Triton Central Band Booster Meetings and provide a director's report.

Article VII
Parliamentary Procedures

The organization shall follow "Roberts Rules of Order" in the procedural actions of its meetings.

Article VIII
Meetings

- Section 1.** The general membership meetings will be held once a month while school is in session at a time established by the Band Director and the Board of Directors.
- Section 3.** All meetings of the Triton Central Band and Guard Boosters shall be held at Triton Central High School or Triton Middle School, Fairland, Indiana unless another location is approved by the Board of Directors.
- Section 4.** Special meetings may be held at the call of the President or Band Director or by request of the members of the Board of Directors.
- Section 5.** A notice of each meeting shall be provided to each member of the organization through telephone communication, written notification, or other agreed media.
- Section 6.** A quorum for the general membership meetings shall consist of a minimum of six members: a majority of the current Board of Directors members and at least two (2) members from the general membership.

Article IX
Committees

- Section 1.** Committees may be created as deemed necessary by the Band Director and President to promote the objectives and carry on the work of the organization.
- Section 2.** The Director of the Triton Central Band Program, as selected by the School Board of the Northwestern Consolidated Schools, Inc. of Shelby County shall be an ex-officio member of all committees.

Article X
Finance

- Section 1.** The finances of the Organizations will be audited each year by an auditor appointed by the Board of Directors.
- Section 2.** Fundraising profits will be placed either in the school appointed Extra Curricular Account (ECA) or in any account of the Organization.

Article XI
Adoption and Revision of By-Laws

- Section 1.** Adoption of these by-laws shall be by the majority vote of the members present at the last general meeting of the fiscal year.
- Section 2.** Amendments to these by-laws will originate in the Executive Board of Directors. Proposed amendments must be approved by the Executive Board of Directors meeting before their presentation to the general membership.
- Section 3.** The By-Laws of the Triton Central Band and Guard Boosters may be amended by a majority vote of the members present at any meeting. A vote on any amendments shall take place at the next general membership meeting after presentation of the proposed changes at a general membership meeting of the organization.

Article XII
Indemnification

Section 1. Each officer and Director of this Organization shall be indemnified by the Organization against expenses actually incurred by such officer or Director in connection with the defense of any action, suit, or proceeding to which said officer or Director is made a party by reason of being or having been an officer or Director of the Organization, except in relation to matters as to which said officer or Director shall have been conclusively adjudged in any such action, suit, or proceeding to be liable for gross negligence or misconduct in performance of the duties as such officer or Director. Such indemnification shall not be deemed to be exclusive of any other rights to which such a person may be entitled under any arrangement approved by the Association, or the laws of the State of Indiana.

Article XIII
Dissolution

Section 1. Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes, or to such organization or organizations as said court shall determine, which are organized and operated exclusively for such purposes.

Article XIV
Fiscal Year

Section 1. The fiscal year of the Organization shall end on the 31st day of the month of May.

As adopted by the Board of Directors of the Organization at a meeting held on the 1st day of May, 2018. Vote: ____ Yes ____ No ____ Abstain

President of the Organization

Vice-President of the Organization

Secretary of the Organization

Treasurer of the Organization

Guard Representative
of the Organization

Middle School Representative
of the Organization

Band Director

